

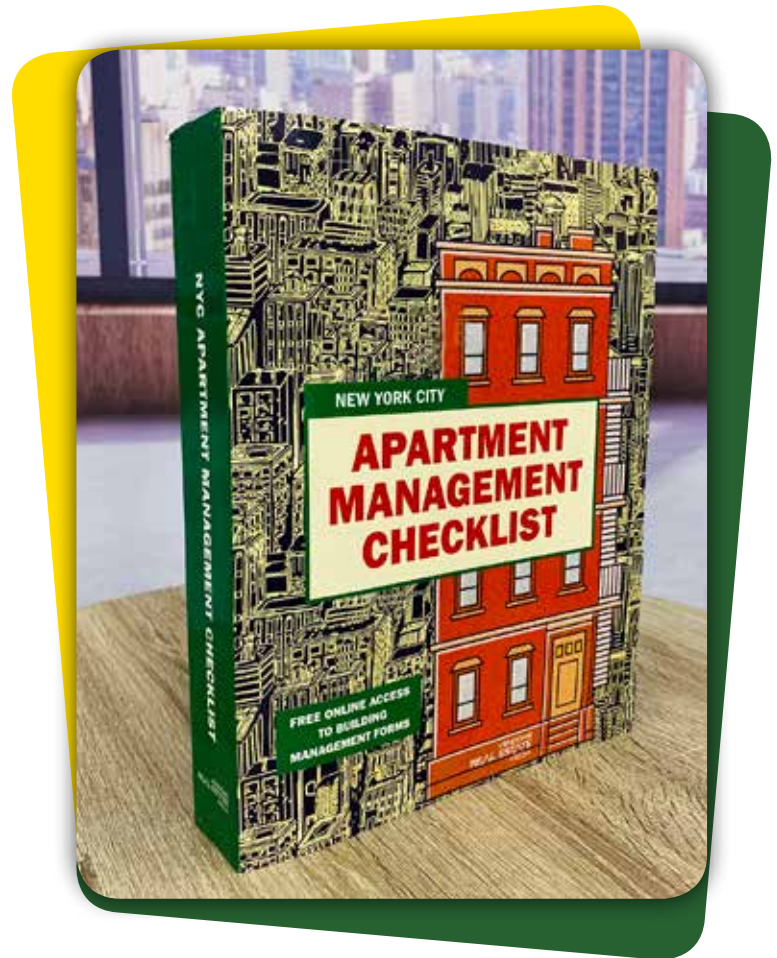
Opportunity Awaits...

Considered the “bible” of New York’s property managers and building owners for more than 25 years, the **NYC Apartment Management Checklist** gives you the opportunity to feature your company together with the exact content that aligns with **YOUR** business and speaks to **YOUR** prospects.

With over 50 topics covered—from air conditioning to window guards—this comprehensive, compliance-focused checklist, often referred to as “**The Explainer**,” tells readers:

- What they need to do and why;
- When they need to do it; and
- What happens if they don’t.

The forthcoming 2020 edition gives you the chance to get in front of a highly targeted selection of dedicated users – building owners, property managers, and co-op/condo board directors – of this renowned and respected resource. *(See the flip side for topic choice.)*



2020 Edition | 860+ Pages | 50 Chapters

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2020 New York Apartment Management Checklist

Full-page advertising positions available opposite each section or chapter-opening listed below.

Introduction

What's New in This Edition

Table of Contents, Page 1 **SOLD**

Table of Contents, Page 2

2019 Building Management Calendar

1: Air-Conditioning Systems—Federal Law

2: Air Contamination Disclosure

3: Asbestos Inspection, Handling & Removal

~~**4:** Backflow Prevention Devices **SOLD**~~

~~**5:** Boiler/Burner Certification **SOLD**~~

6: Boiler Inspections & Access **HOT TOPIC**

7: Building Registration

8: Building Resiliency Maximization

9: Carbon Monoxide Detectors

10: Cooling Tower Maintenance **HOT TOPIC**

~~**11:** Elevators **SOLD**~~

12: Exterior Building Wall Inspection

13: Extermination of Insects & Pests **HIGH INTEREST**

14: Fire & Emergency Safety Plans & Notices

15: Flameproofing of Materials in Common Areas

16: Garbage Removal

17: Graffiti

18: Green Building Requirements —
Energy Conservation **HOT TOPIC**

~~**19:** Heat & Hot Water **SOLD**~~

20: Keys, Locks & Protective Devices **HIGH INTEREST**

21: Lead Paint Disclosure

22: Lead-Based Paint — Renovation, Repair & Painting

23: Lead-Based Paint Notice & Inspection Requirements

24: Lead-Based Paint Hazards — Corrections of

25: Lead-Based Paint — Work that Will Disturb

~~**26:** Licensed Electricians & Plumbers **SOLD**~~

27: Lighting: Exterior & Interior

28: Managing Agents

29: Mold **HIGH INTEREST**

~~**30:** Natural Gas Leak Detection Vendome **SOLD**~~

31: No Smoking Law **HOT TOPIC**

32: Noise Abatement **HOT TOPIC**

33: Oil Tank Registration, Testing & Spills

34: Painting: Exterior & Interior

35: Pets **HOT TOPIC**

36: Recycling **HIGH INTEREST**

37: Satellite Dishes & Antennas

38: Sidewalk Canopies & Sun Control Devices¹

39: Sidewalk Repair, Cleaning & Snow Removal

40: Sidewalk Sheds, Scaffolding & Netting

41: Sign Posting **HOT TOPIC**

42: Smoke Detectors

~~**43:** Sprinkler System & Standpipe —
Installation, Inspection & Painting **SOLD**~~

44: Superintendents & Janitorial Services

45: Tax Assessments

~~**46:** Waste Compactors & Sprinkler Systems **SOLD**~~

47: Water & Sewer Bills

48: Water Conservation

49: Window Guards **HIGH INTEREST**

50: Miscellaneous Duties

APPENDICES

Appendix A: 2018 Building Manager's Telephone Directory

Appendix B: DHCR Directory

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